**[Team MEETING MINUTES]**

Jaehoon Lee

Dylan Qiao

Sumit Bhujel

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| **DATE:** | 20 Wednesday, , 9,  2017  25 Monday , 9 , 2017 |
| **TIME:** | 12:30 PM |

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| **LOCATION:** | Room 17 C |

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| **MEETING CREATED BY:** | Jaehoon Lee | **MINUTE TAKER:** | Sumit Bhujel |
| **TYPE OF MEETING:** | Organizing Team’s tasks for Assessment 2 | **TIME KEEPER:** | Dylan Qiao |
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**ATTENDEES PRESENT:**

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| Jaehoon Lee, Sumit Bhujel,Dylan Qiao |  |  |  |

**TOPICS**

**[Topic Here]**

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| **TIME ALLOCATED:** | 1.5 Hour | **PRESENTED BY:** | Jaehoon Lee |

**Discussion:** Updating Team meeting minutes, update team meetings, Team’s iteration plan

**Conclusion:**   update previous team meeting minutes and update team meetings and iteration plan specifically

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|  | **ACTION TO BE TAKEN BY** | **DATE TO BE ACTIONED BY** |
|  | Jaehoon LeeSumit Bhujel,Dylan Qiao | Wednesday, 20, 9,  2017 12:30 PM |
|  | Jaehoon LeeSumit Bhujel,Dylan Qiao | Thursday, 20, 9,  2017 15:30 PM |

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| **TIME ALLOCATED:** | 0.5Hour | **PRESENTED BY:** | Jaehoon Lee |

**Discussion:** Team meeting minutes

**Discussion:** Team meeting minutes

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|  | **ACTION TO BE TAKEN BY** | **DATE TO BE ACTIONED BY** |
|  | Jaehoon LeeSumit Bhujel,Dylan Qiao | Wednesday, 20, 9,  2017 12:30 PM |
|  | Jaehoon LeeSumit Bhujel,Dylan Qiao | Thursday, 20, 9,  2017 15:30 PM |

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| **TIME ALLOCATED:** | 0.5Hour | **PRESENTED BY:** | Jaehoon Lee |

**Discussion:** Update team meetings

**Discussion:** Update team meetings

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|  | **ACTION TO BE TAKEN BY** | **DATE TO BE ACTIONED BY** |
|  | Jaehoon LeeSumit Bhujel,Dylan Qiao | Wednesday, 20, 9,  2017 16:30 PM |
|  | Jaehoon LeeSumit Bhujel,Dylan Qiao | Thursday, 20, 9,  2017 17:00 PM |
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| **TIME ALLOCATED:** | 0.6Hour | **PRESENTED BY:** | Dylan Qiao |

**Discussion:** Update team iteration plan

**Discussion:** Update team iteration plan

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|  | **ACTION TO BE TAKEN BY** | **DATE TO BE ACTIONED BY** |
|  | Jaehoon LeeSumit Bhujel,Dylan Qiao | Wednesday, 20, 9,  2017 12:30 PM |
|  | Jaehoon LeeSumit Bhujel,Dylan Qiao | Thursday, 20, 9,  2017 14:00 PM |

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| **TIME ALLOCATED:** | 1 Hour | **PRESENTED BY:** | Jaehoon Lee |

**Discussion:** Assessment Report

**Discussion:** Assessment Report

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|  | **ACTION TO BE TAKEN BY** | **DATE TO BE ACTIONED BY** |
|  | Jaehoon LeeSumit Bhujel,Dylan Qiao | Friday, 22, 9,  2017 16:30 PM |
|  | Jaehoon LeeSumit Bhujel,Dylan Qiao | Friday, 22, 9,  2017 18:00 PM |

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| **TIME ALLOCATED:** | 1 Week | **PRESENTED BY:** | Group C |

**Discussion:** Work on the code baseline try to complete all codes functionality

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|  | **ACTION TO BE TAKEN BY** | **DATE TO BE ACTIONED BY** |
|  | Jaehoon LeeSumit Bhujel,Dylan Qiao | Wednesday, 13, 9,  2017 12:30 PM |
|  | Jaehoon LeeSumit Bhujel,Dylan Qiao | Monday, 25, 9,  2017 24:00 PM |

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| **TIME ALLOCATED:** | 1 Week | **PRESENTED BY:** | Group C |

**Discussion:** Unit testing implements the modules required to support your chosen use case according to the provided design. Use a unit test framework to comprehensively test your implementations as you develop them. Use stubs, fake, or mock objects as appropriate to isolate the class under test

**Discussion:**  Unit testing

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|  | Jaehoon LeeSumit Bhujel,Dylan Qiao | Wednesday, 13, 9,  2017 12:30 PM |
|  | Jaehoon LeeSumit Bhujel,Dylan Qiao | Monday, 25, 9,  2017 24:00 PM |

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| **TIME ALLOCATED:** | 1~2 days | **PRESENTED BY:** | Jaehoon Lee |

**Discussion:** Integration Testing

**Discussion:** Integration Testing

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|  | **ACTION TO BE TAKEN BY** | **DATE TO BE ACTIONED BY** |
|  | Jaehoon LeeSumit Bhujel,Dylan Qiao | Saturday 23, 9,  2017 12:30 PM |
|  | Jaehoon LeeSumit Bhujel,Dylan Qiao | Monday, 25, 9,  2017 24:00 PM |

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| **TIME ALLOCATED:** | 1~2 days | **PRESENTED BY:** | Jaehoon Lee |

**Discussion:** User Acceptance Testing

**Discussion:** User Acceptance Testing

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|  | **ACTION TO BE TAKEN BY** | **DATE TO BE ACTIONED BY** |
|  | Jaehoon LeeSumit Bhujel,Dylan Qiao | Saturday 23, 9,  2017 12:30 PM |
|  | Jaehoon LeeSumit Bhujel,Dylan Qiao | Monday, 25, 9,  2017 24:00 PM |

# Work that has been completed

**TOPICS**

**[Topic Here]**

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| **TIME ALLOCATED:** | 1 Hour | **PRESENTED BY:** | Jaehoon Lee |

**Discussion:** Team Communication Plan, Organize work together.

**Conclusion:**   Team Communication Plan, Organize work together.

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|  | **ACTION TO BE TAKEN BY** | **DATE TO BE ACTIONED BY** |
|  | Jaehoon LeeSumit Bhujel,Dylan Qiao | Wednesday, 2, 8,  2017 12:30 PM |
|  | Jaehoon LeeSumit Bhujel,Dylan Qiao | Wednesday, 2, 8,  2017 12:30 PM |

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| **TIME ALLOCATED:** | 1 Hour | **PRESENTED BY:** | Jaehoon Lee |

**Discussion:** handling Github , dividing work

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|  | Jaehoon LeeSumit Bhujel,Dylan Qiao | Wednesday, 2, 8,  2017 12:30 PM |

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| **TIME ALLOCATED:** | 1 Hour | **PRESENTED BY:** | Jaehoon Lee |

**Discussion:** Making Individual Branch

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|  | Jaehoon LeeSumit Bhujel,Dylan Qiao | Wednesday, 2, 8,  2017 12:30 PM |
|  | Jaehoon LeeSumit Bhujel,Dylan Qiao | Wednesday, 2, 8,  2017 12:30 PM |

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| **TIME ALLOCATED:** | 1 Hour | **PRESENTED BY:** | Jaehoon Lee |

**Discussion:** Updating Project Team Iteration plan

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|  | **ACTION TO BE TAKEN BY** | **DATE TO BE ACTIONED BY** |
|  | Jaehoon LeeSumit Bhujel,Dylan Qiao | Wednesday, 16 8,  2017 12:30 PM |
|  | Jaehoon LeeSumit Bhujel,Dylan Qiao | Wednesday, 16, 8,  2017 12:30 PM |

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| **TIME ALLOCATED:** | 0.5Hour | **PRESENTED BY:** | Jaehoon Lee |

**Discussion:** Team meeting minutes

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|  | **ACTION TO BE TAKEN BY** | **DATE TO BE ACTIONED BY** |
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|  | Jaehoon LeeSumit Bhujel,Dylan Qiao | Thursday, 20, 9,  2017 15:30 PM |

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| **TIME ALLOCATED:** | 3days | **PRESENTED BY:** | Group C |

**Discussion:** Static Code Review

**Discussion:** Static Code Review

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|  | **ACTION TO BE TAKEN BY** | **DATE TO BE ACTIONED BY** |
|  | Jaehoon LeeSumit Bhujel,Dylan Qiao | Wednesday, 6, 9,  2017 12:30 PM |
|  | Jaehoon LeeSumit Bhujel,Dylan Qiao | Friday , 9, 9,  2017 15:30 PM |